

# MEMORIAL PERMIT APPLICATION

<b>SECTION 1: APPLICANT INFORMATION</b>		
Name:	Relationship to the Deceased:	
Mailing Address:	Email:	
	Phone Number:	
<b>SECTION 2: DECEASED INFORMATION</b>		
Deceased Name:	Date of Interment:	
<b>SECTION 3: PLOT INFORMATION</b> *plot information is <u>not</u> required for a Memorial Wall Inscription		
<b>Type of Plot:</b> <input type="checkbox"/> Standard Plot <input type="checkbox"/> Single Columbarium Niche <input type="checkbox"/> Double Columbarium Niche	<b>Plot Location:</b> <input type="checkbox"/> Lakeview Cemetery <input type="checkbox"/> Grand Centre Memorial Park	
Interment Rights Holder on Plot:	Plot Number/Niche:	
<b>SECTION 4: MEMORIAL SPECIFICATIONS AND PLANS</b>		
<i>*Memorial Specifications are provided in the Memorial Regulations (Schedule "C" of Policy No. 207-AD-19)</i> <i>Indicate whether memorial is either a</i> <input type="checkbox"/> <i>New memorial (complete section 4 and 5)</i> <input type="checkbox"/> <i>Inscription of date of death on already placed memorial, date of death _____ (do not complete section 4 or 5)</i>		
<b>Type of Memorial:</b> <input type="checkbox"/> Flat Marker <input type="checkbox"/> Upright Monument <input type="checkbox"/> Columbarium Niche Plate <input type="checkbox"/> Memorial Wall Inscription	<b>Design &amp; Materials:</b> *not required for the Memorial Wall Inscription or Columbarium Niche Plate	<b>Inscription:</b>
<b>Size of Memorial:</b> *not required for the Memorial Wall Inscription or Columbarium Niche Plate		
<b>SECTION 5: INSTALLATION INFORMATION</b>		
Memorial Supplier or Agent who will install memorial:		
<b>SECTION 6: SIGNATURE</b>		
I confirm that I have read section 9 of City of Cold Lake Bylaw No. 677-AD-20, Cemetery Management Bylaw and Schedule "C" of City of Cold Lake Policy No. 207-AD-19, Cemetery Management Policy which provides the Memorial Regulations. I certify that the information I have provided on this application is true to the best of my knowledge.		
Applicant Signature: X _____ Date: _____		

5513 - 48 Avenue, Cold Lake, AB • T9M 1A1 • Ph: 780-594-4494 • Fax: 780-594-3480

Information on this form is collected for the sole use of the City of Cold Lake and is protected under the authority of the Freedom of Information and Protection of Privacy Act, Sec. 33 (c) which regulates the collection, use and disclosure of personal information.



# MEMORIAL PERMIT APPLICATION

Please submit the completed application by email ([legislative@coldlake.com](mailto:legislative@coldlake.com)), by mail, or in person at the address below, to the Attention of the Legislative Services Department.

- Completed application form
- Payment

OFFICE USE ONLY		
Payment Type: <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Debit Interment Fee: \$ _____ GST: \$ _____ Total Cost: \$ _____	Submission Completion: <input type="checkbox"/> Application Form complete <input type="checkbox"/> Payment received  Receipt #: _____	<u>Fees for installation permits:</u> <input type="checkbox"/> Flat Market Permit \$75 <input type="checkbox"/> Upright Monument Permit \$75 <input type="checkbox"/> Columbarium Niche Plate Permit \$75 <input type="checkbox"/> Memorial Wall Inscription \$600  *There is no fee for a date of death inscription on monuments that are already installed.
MEMORIAL PERMIT AUTHORIZATION		
The City of Cold Lake, as the owner of the cemetery, authorizes installation of the above described memorial onto plot _____ in the _____ cemetery in Cold Lake, Alberta.  <i>Legislative Services Manager Signature: X</i> _____ Date: _____		
MEMORIAL WALL INSCRIPTION AUTHORIZATION		
The City of Cold Lake, as the owner of the cemetery, authorizes installation of the above described memorial wall inscription in the _____ cemetery in Cold Lake, Alberta.  <i>Legislative Services Manager Signature: X</i> _____ Date: _____		

5513 - 48 Avenue, Cold Lake, AB • T9M 1A1 • Ph: 780-594-4494 • Fax: 780-594-3480

Information on this form is collected for the sole use of the City of Cold Lake and is protected under the authority of the Freedom of Information and Protection of Privacy Act, Sec. 33 (c) which regulates the collection, use and disclosure of personal information.